

TERMS AND CONDITIONS

It is agreed that all the information contained in this application is true and correct, and that the information is provided freely. It is agreed that the agent may contact any of the referees or references supplied for verification of this application.

The applicant agrees to the following:

1. It is agreed and understood that in the event of this application being rejected there is no requirement at law for the agent to disclose to you any reason for such rejection. It is also agreed that no objection for not being provided a reason for any rejection of this application will be raised.
2. It is agreed and understood that in the event of this application being approved by the agent, the agent may report any defaults that may occur from time to time in the tenancy with NTD DEFAULT TENANCY DATABASE and any other tenancy database which may be available. It is understood that in the event of a default being reported to NTD DEFAULT TENANCY DATABASE or any other tenancy database, the removal of such information is subject to the guidelines of the database companies.
3. It is agreed and understood that in the event of this application being approved all initial monies will be paid to the agency in FULL.
4. It is agreed that no keys for the property will be provided by the agent until such time as all monies owed are paid in full in accordance with clause 3 above
5. It is agreed that all tenants and approved occupants will abide by the policies of the agent as may be provided in relation to this tenancy.
6. It is agreed that the agent may photocopy information supplied for their records.
7. It is agreed that upon communication of acceptance of this application by the landlord or his agent that this tenancy shall be binding on both the landlord and the tenant. It is further agreed that all approved tenants will sign the Tenancy Agreement, and be bound by the terms and conditions of the Tenancy Agreement.

I/We have read and accept the above Terms and Conditions.

Signed by the Applicant

Name: _____ Signature: _____ Date: _____

RENTAL PROPERTY DETAILS

Property address: _____ Suburb: _____ State: _____ Postcode: _____

Rent per week: \$ _____ Bond amount: \$ _____ Preferred payment: Weekly/Fortnightly/Monthly

Have you inspected the property: Yes/No Date inspected: _____ Viewing code: _____

Rental period: _____ months Commencement date: _____

Number of tenants: _____ Number of occupants/dependants: _____

Description of occupants/dependants:

Do you have pets: Yes/No if yes then how many pets: _____ Description: _____

APPLICANT DETAILS**PERSONAL DETAILS:**

Title: _____ Given names: _____ Surname: _____ Date of birth: _____

Drivers lic/18+ card no.: _____ Passport no.: _____ Passport country: _____

Do you smoke? _____ Have you recently applied for community or public housing? Yes/No

Has your tenancy ever been terminated by a landlord or agent? Yes/No

If yes give details: _____

Are you in debt to another landlord or agent? Yes/No

If yes give details: _____

Have any deductions ever been made from your rental bond? Yes/No

If yes give details: _____

CONTACT DETAILS:

Home ph.: _____ Mobile: _____ Work ph.: _____ Email: _____

EMERGENCY CONTACT DETAILS:

Name: _____ Relationship: _____ Phone: _____

Address: _____

VEHICLE Type: _____ Rego: _____ Owned or Financed: Owned/Financed

CURRENT ADDRESS:

Agent/Landlord name: _____

Phone: _____ Contact name: _____

Period of occupancy: _____ Rent paid: \$ _____ per week Bond: \$ _____

Address: _____ Suburb: _____ State: _____ Postcode: _____

Reason for leaving: _____

PREVIOUS ADDRESS:

Agent/Landlord name: _____

Phone: _____ Contact name: _____

Period of occupancy: _____ Rent paid: \$ _____ per week Bond: \$ _____

Address: _____ Suburb: _____ State: _____ Postcode: _____

Reason for leaving: _____

OCCUPATION (CURRENT EMPLOYER):

Occupation: _____ Employer: _____

Phone: _____ Contact name: _____

Period of employment: _____ Income: \$ _____ nett per week

Address: _____ Suburb: _____ State: _____ Postcode: _____

Phone: _____ Contact name: _____

OCCUPATION (PREVIOUS EMPLOYER):

Occupation: _____ Employer: _____

Phone: _____ Contact name: _____

Period of employment: _____ Income: \$ _____ nett per week

Address: _____ Suburb: _____ State: _____ Postcode: _____

APPLICANT DETAILS (continued)**COMPANY OR BUSINESS:** (If self employed evidence will be required such as Tax or Annual returns, please advise of details)**Company or business name:** _____**ACN or ABN:** _____ **Date formed:** _____**Address:** _____ **Suburb:** _____ **State:** _____ **Postcode:** _____**Phone:** _____ **Fax:** _____ **Domain:** _____**Accountant name:** _____ **Phone:** _____**100 POINT IDENTIFICATION CHECKLIST:** Prior to any Tenancy Application being considered each applicant is required to produce sufficient identification which totals 100 points. Should you have difficulties in providing this identification please advise us prior to completing. Please tick which identification you are providing with this application.**At least one item marked with an asterisk MUST be supplied for each applicant**

- | | | |
|---|--|--|
| <input type="checkbox"/> Drivers licence (30 points) * | <input type="checkbox"/> Proof of age card (30 points) * | <input type="checkbox"/> Passport (30 points) * |
| <input type="checkbox"/> Tenancy history ledger (20 points) | <input type="checkbox"/> Rental bond receipts (20 points) | <input type="checkbox"/> Previous four rent receipts (20 points) |
| <input type="checkbox"/> Previous tenancy agreement (20 points) | <input type="checkbox"/> Pay advice (15 points) | <input type="checkbox"/> Bank or credit card statement (15 points) |
| <input type="checkbox"/> Motor vehicle registration (15 points) | <input type="checkbox"/> Telephone account statement (15 points) | <input type="checkbox"/> Gas account statement (15 points) |
| <input type="checkbox"/> Council or water rates (15 points) | <input type="checkbox"/> Electricity account statement (15 points) | <input type="checkbox"/> Birth Certificate (10 points) |
| <input type="checkbox"/> Health care card (10 points) | <input type="checkbox"/> Medicare card (10 points) | <input type="checkbox"/> Pension card (10 points) |

NSW FAIR TRADING TENANT CHECKLIST:

-
- I, the APPLICANT, have read and understood the Tenant Checklist

NTD PRIVACY ACT ACKNOWLEDGEMENT:

-
- I, the APPLICANT, have read and understood the Privacy Disclosure Form

OFFICE USE ONLY:

- | | |
|---|---|
| <input type="checkbox"/> EMPLOYMENT DETAILS CONFIRMED | <input type="checkbox"/> PREVIOUS AGENTS or LANDLORDS |
| <input type="checkbox"/> 100 POINT CHECKLIST PASSED | <input type="checkbox"/> NTD CHECK COMPLETED |
| <input type="checkbox"/> LANDLORD CONTACTED | <input type="checkbox"/> OTHER - |
| <input type="checkbox"/> ACCEPTED | <input type="checkbox"/> REJECTED |

TICA CHECK DETAILS:

-
- INFORMATION FOUND
-
- NO INFORMATION FOUND

NOTES:

User consent form



National Tenancy Database (Ntd)

This office utilises the National Tenancy Database for tenant screening proposes, including online identity verification. In accordance with current rental legislation if a breach or default occurs under your rental agreement, the details of such breach or default may be listed on this database for other agents to access when you apply for future properties.

If you have any questions relating to this service or information held by the National Tenancy Database you should contact them directly on 1300 563 826.

Free utility connection service

Energy Quotes takes care of the hassle by contacting you regarding the connection of your required utilities and other services for your new property. We can help connect:

- Electricity
- Gas
- Internet
- Pay TV
- Telephone

An Energy Quotes representative will make all reasonable efforts to contact you within 24 hours (business days) of receiving your application to explain the details of the services available, free of charge and with no obligation.

Declaration

By signing this application, I/we give permission for Energy Quotes to make contact via the above tenant contact details supplied for the purpose of arranging connections and disconnections of approved utility and other bespoke services.

I/we authorise Energy Quotes to contact us via these means even if the telephone numbers supplied are listed on the 'Do Not Call Register'.

I/we acknowledge that all information supplied in the application is true and correct to be best of my/our knowledge and that we have not falsely represented our identity in any manner.

We respect our customer's privacy. Under the Privacy Act you have the right to access our records of your information. We will not release any of your personal information to any third party other than for the purposes outlined of connecting the nominated utility and additional services, unless required under law or government order.

I/we authorise Energy Quotes to supply collected information to nominated suppliers and/or potential suppliers for the connection and disconnection of nominated utilities.

I/we understand that in the course of connecting utilities, Energy Quotes may need to obtain an NMI (National Meter Identifier) for

electrical points or MIRN (Meter Installation Registration Number) for Natural Gas connections. I/we authorise Energy Quotes to collect these identifiers and consent to those numbers being supplied to utility providers.

I/we acknowledge that whilst Energy Quotes is a free service, I/we are solely responsible for any and all amounts payable in relation to deposits, connections/disconnections or ongoing supply of the connected services.

I/we acknowledge that Energy Quotes and the Real Estate agency, to the extent permitted by law, shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us as a result of the provision of any service. Nor shall Energy Quotes or the agent be liable for any act or omission by any utility provider for any loss caused by failure to provide nominated services.

I/we acknowledge that the nominated real estate entity along with Energy Quotes may receive a benefit from suppliers for the provision of connections.

Energy Quotes. ACN: 155 739 441 Phone: 1300 697 868
Address: Suite 9, 30 Atchison St, St Leonards, NSW, 2065

I/we declare that we have read and understand the above declaration and wish to be contacted by Energy Quotes.

Signature

Date

Privacy Disclosure Form

This form provides information about how we use your personal information, as required by the National Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we can not process your application. As a professional asset manager we collect personal information about you. The information we collect can be accessed by you by contacting our office.

Primary Purpose:

Before a tenancy is accepted we collect your information to assess the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property. In order to assess your application we disclose your personal information to: The Lessor / Owners for approval or rejection of your application, TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to assess the risk to our clients and verify the details provided in your tenancy application, Any other persons to validate information supplied in your application and Other Real Estate Agents to assess the risk to our clients

Secondary Purpose:

During and after the tenancy we may disclose your personal information to: Trades people to contact you for repairs and maintenance of the property, Tribunals or Courts having jurisdiction seeking orders or remedies, Debt Collection Agencies and affiliated industries, TICA Default Tenancy Control Pty Ltd to record details of your tenancy history, Lessors / Owners insurer in the event of an insurance claim and Future rental references to other asset managers / owners.

TICA Statement

As the TICA Group may collect personal information about you, the following information about the TICA Group is provided in accordance with the National Privacy Principles in the Privacy Act 1988. TICA Default Tenancy Control Pty Ltd (ABN 84 087 400 379) is a tenancy database that records tenants personal information from its members including tenancy application inquiries and tenancy history. TICA Assist Pty Ltd (ABN 28137 488 503) is a database company that records information from mercantile agents and associated industries. In accordance with the National Privacy Principles you are entitled to have access to any personal information that we may hold on any of our databases. To obtain your information from the TICA Group proof of identity will be required and can be made by mail to: TICA Public Inquiries PO BOX 120, CONCORD NSW 2137 a fee of \$14.30

TICA Primary Purpose

The TICA Group collects information from its members and provides such information to other members as a risk management system for the purpose of assessing a tenancy application. The TICA Group does not provide any information that it collects to any other individual or organization other than its own group of companies for any other purpose other than assessing a tenancy application or risk management system or locating system other than government departments and or agencies allowed by law to obtain information from the TICA Group.

The personal information that the TICA Group may hold is as follows: Name, date of birth, drivers license number, proof of age card number and or passport number (except Australian) and address at time of making a tenancy application, comments made by a TICA member in relation to your tenancy, which members you rented through and which members you applied to and which members are seeking you.

Signed by the Applicant

Name: _____

Signature: _____

Date: _____