

Repair Request Form

Property:

Tenant/s:

Home Number:

Work Number:

Mobile Number:

Email:

Repair Requested: (please provide as much detail as possible.)

Please circle the options which apply regarding appliances and entry:

Is the stove gas / electric

Is the oven gas / electric

Is the hot water system gas / electric

To gain access:

Use agent's key and tradesperson entre at his/her convenience: Yes / No

Phone me between and to make an appointment to enter: Yes / No

Tenants Signature: _____ Tenants Signature: _____

Date: _____ Date: _____